

**CONSTITUTION OF
KINGS LANGLEY LITTLE ATHLETICS CENTRE INC.**

TABLE OF CONTENTS

CLAUSE	SUBJECT	PAGE
1-3	Interpretation	1
4	Name	1
5	Objects of the Centre	1-2
6	Powers of the Centre	2
7-8	Membership of the Centre	2-3
9-13	Application for Membership	3
14	Cessation of Membership	3
15-16	Register of Members	4
17	Control and Management of the Centre	4
18	Powers of the Committee	4
19-26	Election of the Committee	4-5
27-28	Filling of Committee Vacancies	5
29	Casual Vacancies	5
30-31	Removal of Committee Member	5
32-35	Meetings of the Committee	6
36-38	Appointment of Sub-Committees	6
39-41	Voting at Meetings of the Committee	6
42	Powers of Members of the Committee	6
43	Duties of Members of the Committee	6-8
44	Fees and Subscriptions	8
45	Membership Liabilities	8
46-51	Disciplining of Members	8-9
52-55	Right of Appeal of Disciplined Member	9
56-59	Annual General Meeting	10
60-64	Special General Meeting	10
65-68	Notice of General Meetings	10-11
69-72	Procedure at General Meetings	11
73-75	Chairman of General Meetings	11
76-78	Adjournment of General Meetings	11
79-81	Making of Decisions at General Meeting	12
82	Special Resolution	12
83-86	Voting Rights of Members	12
87-88	Appointment of Proxies	13
89	Financial Year	14
90-91	Winding Up	14
92-93	Insurance	14
94-96	Funds - Source	14
97-98	Funds - Management	14
99-100	Common Seal	15
101	Custody of Books, etc.	15
102	Inspection of Books, etc	15
103-104	Service of Notice	15
105	Amendments to the Constitution	15

**CONSTITUTION OF
KINGS LANGLEY LITTLE ATHLETICS CENTRE INCORPORATED**

INTERPRETATION

1. In this Constitution, except in so much as the context or subject matter otherwise indicates or requires: -

"LAANSW means the Little Athletics Association of New South Wales Inc.;

"Members" means voting members and non-voting members;

"Secretary" means: -

- (1) The person holding office under this Constitution as Secretary of the Centre; or
- (2) Where no such person holds the office - the Public Officer of the Centre;

"Special General Meeting" means a general meeting of the Centre other than the annual general meeting;

"The Act" means the Associations Incorporation Act, 1984;

"The Centre" means Kings Langley Little Athletics Centre Inc.;

"The Regulation" means the Associations Incorporation Regulation 1985.

2. In this Constitution: -

- (1) A reference to a function includes a reference to a power, authority and duty; and
- (2) A reference to the exercise of a function includes, where the function is a duty, a reference to the performance of the duty.

3. The provisions of the Interpretation Act 1987 apply to and in respect of this Constitution in the same manner as those provisions would so apply if this Constitution were an instrument made under the Act.

NAME

4. The name of the Centre is Kings Langley Little Athletics Centre Incorporated.

OBJECTS OF THE CENTRE

5. The objects of the Centre are: -

- (1) To provide athletic coaching and competition for children who are registered with the Centre;

5. Continued –

- (2) To promote the ideal of children competing for personal satisfaction through improved performance;
- (3) To promote the sport of athletics;
- (4) To provide a means for children and their families to participate in social and recreational activities.

POWERS OF THE CENTRE

6. Subject to the Act, the Centre has the rights, the powers and the privileges of a natural person and without limiting the generality of the foregoing, has the power to: -

- (1) Organize and control the conduct of Little Athletics competition and coaching within the Centre;
- (2) Organize & control the conduct of members of the Centre
- (3) Select members to represent the Centre in competition and otherwise;
- (4) Act alone or with others in the interests of members of the Centre;
- (5) Enter into contracts with any Bank, financial institution, body corporate, or persons for the purpose of raising or borrowing money for the advancement of Little Athletics within the Centre, on the recommendation of the Committee and pursuant to a resolution passed at a general meeting of members;
- (6) Grant a floating charge on property of the Centre;
- (7) Procure the Centre to be registered or recognized' as a body corporate in any place outside the State;
- (8) Do any act that it is authorized to do by any other Law.

MEMBERSHIP OF THE CENTRE

7. The voting members of the Centre shall be: -

- (1) Members of the Committee;
- (2) Persons not under the age of 19 years who:
 - (a) Are parents or guardians of children registered with the Centre; or
 - (b) Have an interest in the activities of the Centre and whose names have been entered in the register of voting members after having made application for and being approved for membership of the Centre in accordance with this Constitution.

7. Continued –

(3) Life Membership

(a) Any person has given outstanding service to the Centre and has been an active member for a minimum of nine years may be elected a Life Member, thereof by a three quarter (3/4) of those present and eligible to vote at the Annual General Meeting of the Centre. Provided that notice of nomination has been received by the Committee fourteen (14) days prior to the Annual General meeting

(b) No person shall be nominated for Life Membership without the prior approval of the Committee then in Office.

(c) At the next Annual General meeting the chairperson shall put the recommendation to the meeting for the immediate approval or rejection and shall not allow discussion on the recommendation. Any person nominated may not be present during the vote on their recommendation for Life Membership.

(d) A Life Member may attend any meeting of the Centre. He/She may speak upon any motion but shall not have a vote, unless holding a proxy as per clause 88 of this constitution

(e) A Life Member is entitled to receive all the privileges of a full financial member.

8. Children who are registered with the Centre, and who are eligible to be registered by the Centre with The Little Athletics Association of New South Wales Inc., are non-voting members and are not entitled to vote at, or receive notice of, any meeting of members of the Centre. Such non-voting members are deemed to be junior members.

APPLICATION FOR MEMBERSHIP

9. Application for membership of the Centre shall be made in writing in such form, as the Committee shall from time to time determine.

10. Such application shall be lodged with the Secretary.

11. As soon as practical after receiving an application for membership, the Secretary shall refer such application to the Committee, which shall determine whether to approve or reject the application.

12. When the Committee determines to approve or reject an application for membership, the Secretary shall, as soon as practical after that determination, notify the applicant of that approval or rejection.

13. The Secretary shall on payment by the successful applicant of the sum due under this Constitution as entrance fee and annual subscription, arrange for the Public Officer to enter the applicant's name in the register of voting members, and upon the name being so entered the applicant shall become a voting member of the Centre providing they satisfy the requirements of clause 7.

CESSATION OF MEMBERSHIP

14. A person ceases to be a *member* of the Centre if the person;-

(1) Dies;

(2) Resigns their membership;

(3) Is expelled from the Centre;

(4) Being a member only in virtue of the first fact that they are a member of the Committee ceases to be a member of the Committee;

(5) Is a junior member who ceases to be registered with the Centre; or

(6) Does not pay their fee or subscription for any one period by the date determined by the Committee as the latest date for the payment of such fee or subscription

REGISTER OF MEMBERS

15.The Public Officer of the Centre shall establish and maintain a register of voting members of the Centre specifying the name and address of each person who is a voting member of the Centre together with the date on which the person became a voting member.

16.The register of voting members shall be kept at the principle place of administration of the Centre and shall be open for inspection, free of charge, by any voting member of the Centre at any reasonable hour.

CONTROL AND MANAGEMENT OF THE CENTRE

17.The control and management of -the Centre shall be vested in a Committee, which shall consist of:

-

- (1)President
- (2)Vice-President
- (3)Secretary
- (4)Treasurer
- (5)Registrar/Uniforms
- (6)Officer for Recording
- (7)Officer for Publicity
- (8)Officer for Coaching
- (9)Officer for Equipment
- (10)(10)Officer for Canteen
- (11)Officer for Fund Raising
- (12)Officer for Age Manager
- (13)Officer for First Aid.

Who shall each be at least 18 years of age.

POWERS OF THE COMMITTEE

18.The Committee shall, subject to this Constitution, be empowered to: -

- (1)Control the affairs of the Centre in a manner which will attain the objects of the Centre and maintain the powers of the Centre;
- (2)Plan and implement the athletic and other activities of the Centre;
- (3)Act on behalf of the Centre in all matters pertaining to the conduct of the Centre and its affairs;
- (4)Appoint Sub-committees;
- (5)Register children with The Little Athletics Assoc. of New South Wales;
- (6)Acquire real estate, contract for the lease of real estate, enter into any form of mortgage or loan contract as may be deemed necessary and transact all types of business matters relating to real estate as are considered beneficial to the Centre.

ELECTION OF THE COMMITTEE

19.The Committee shall be elected at the annual general meeting of the Centre.

20.Each member of the Committee shall, subject to this constitution, hold office until the conclusion of the annual general meeting following the date of the member's election, but is eligible for re-election.

21.Nominations for the Committee may be made in writing and be forwarded to the Secretary not less than 7 days before the date fixed for the holding of the annual general meeting. Such nominations shall state the Committee position for which the nominee is being nominated, be signed by 2 voting members of the Centre and be accompanied by the written consent of the candidate which may be endorsed on the form of nomination.

22.Nominations for the Committee may also be made from the floor at the annual general meeting. Persons must be personally present at the meeting at which they are nominated and must consent to the nomination.

23.A person may nominate for more than one vacancy an the Committee,

24.If only one nomination is received for any one vacancy on the Committee, then the person nominated shall be deemed to be elected to that position.

25.If there is more then one nomination for any one vacancy on the Committee, a ballot shall be held.

26.The ballot for the election of members of the Committee shall be conducted at the annual general meeting in such usual and proper manner as the chairman may direct.

FILLING OF COMMITTEE VACANCIES

27.In the event of insufficient nominations being received at the annual general meeting to fill all vacancies on the Committee, or in the event of a casual vacancy occurring during the year, the Committee shall have the power to appoint a person to fill such position on the Committee.

28.Where positions on the Committee are created by changes to the Constitution, then the Committee shall have the power to appoint a person to fill such position until the next annual general meeting.

CASUAL VACANCIES

29.A casual vacancy in the office of a member of the Committee occurs if the Committee member: -

- (1)Dies;
- (2)Ceases to be a voting-member of the Centre;
- (3)Becomes insolvent under administration within the meaning of the Companies 1. New South Wales) Code;
- (4)Resigns office;
- (5)Is removed from office under clause 30;
- (6)Becomes of unsound mind or a person whose person or estate is liable to be dealt with in any way under the law relating to mental health; or
- (7)Is absent without the consent of the Committee from all meetings.of the *Committee* held during a period of two months.

REMOVAL OF COMMITTEE MEMBER

30.The Centre in general meeting may by resolution remove any *member* of the Committee, from one Committee, before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.

31.Where a member of the Committee to whom a proposed resolution referred to in cause 30 relates makes representations in writing to she Secretary or President (not exceeding a reasonable length) and requests that the representations be notified to the voting member of the Centre, the Secretary or the President may send a copy of the representations to each voting member of the Centre or if they are not sent, the member is entitled to require that the representations be read out at the meeting at which the resolution is considered.

MEETINGS OF THE COMMITTEE

- 32.**The Committee shall meet at such times as it may determine.
- 33.**A member of the Committee may at any time convene a meeting of the Committee.
- 34.**At a meeting of the Committee the number of the Committee members whose presence is necessary to constitute a quorum is **7**.
- 35.**Notice of a meeting of the Committee shall be given to each member of the Committee at least 24 hrs. (Or such shorter period as may unanimously be agreed upon by the members of the Committee) before the time appointed for the holding of the meeting.

APPOINTMENT OF SUB-COMMITTEE

36.The Committee may delegate to one or more sub-committees consisting of such voting member or voting members of the Centre as it thinks fit, the exercise of any of the functions of the Committee other than: -

- (1)This power of delegation; and
- (2)A function, which is a duty, imposed on the Committee by the Act or by any other law.

37.A subcommittee to which any powers have been delegated shall exercise the powers delegated in accordance with any directions that may be given by the Committee and a power so exercised shall be deemed to have been exercised by the Committee.

38.A subcommittee may meet and adjourn, as it thinks fit.

VOTING AT MEETINGS OF THE COMMITTEE

- 39.**Questions arising at a meeting of the Committee or of any sub-committee appointed by the Committee shall be determined by a majority of votes of the members of the Committee or subcommittee present at the meeting.
- 40.**Each member present at a meeting of the Committee or subcommittee shall be entitled to one vote. In the case of an equality of votes the Chairman of the meeting in addition to his deliberative vote shall have a casting vote.
- 41.**Any act or thing done or suffered, or purporting to have been done or suffered by the Committee is valid and effectual notwithstanding any defect that may afterwards be discovered in the appointment or disqualification of any member of the Committee or sub-committee.

POWERS OF MEMBERS OF THE COMMITTEE

42. Each member of the Committee shall have responsibility for a section of the Centre administration and shall have power to act on behalf of the Centre in relation to that responsibility.

DUTIES OF MEMBERS OF THE COMMITTEE

43. The duties of each member of the Committee shall be: -

- (1)The PRESIDENT shall:-
 - (a)Chair each meeting of the Committee and of the Centre;
 - (b)Act as a delegate of the Centre at meetings of LAANSW.

(2)The VICE-PRESIDENT shall: -

(a) Perform the duties of the President at such times when the President is absent or unable to perform his duties.

(3)The SECRETARY shall: -

(a)Keep minutes of all proceedings at Committee meetings and general meetings. Such minutes shall include the names of all persons at those meetings.

(b)Ensure that minutes of proceedings of a meeting are signed by the chairman of the meeting or by the chairman of the next succeeding meeting;

(c)Act as delegate for the Centre at meetings of LAANSW.

(4)The TREASURER shall:

(a)Ensure that all monies due to the Centre are collected and received and that all payments authorized by the Committee are made;

(b)Keep such books of accounts and records as are necessary to disclose the true financial position of the Centre.

(5)The REGISTRAR/UNIFORMS shall: -

(a)Ensure that properly completed registration records are received for each junior member registered with the centre.

(b)Ensure that junior members of the Centre are registered with LAANSW;

(c)Maintain a register of junior members of the Centre;

The REGISTRAR/UNIFORMS - Continued

(d)Ensure that Centre uniforms are available to purchase/hire.

(6)The OFFICER for RECORD.NG shall: -

(a)Ensure that Centre entries for track and field championships conducted by LAANSW are properly completed and lodged within the stipulated time;

(b)Ensure that Centre entries for track and field meetings conducted by Centres affiliated with LAANSW or by other sporting bodies are properly completed and lodged within the stipulated time;

(c)Be responsible for notifying members of the Centre of track and field meetings in which members of the Centre have been invited to compete;

(d)Be responsible for the organization of track and field meetings and- championships conducted by the Centre;

(e)Record the weekly track and field performances of junior members of the Centre;

(f)Record the season- best performances set by junior members at weekly track and field meetings;

(g)Assist where appropriate; in the selection of junior members represent the Centre at track and field meeting.

(7)The OFFICER for PUBLICITY shall-. –

(a)Provide publicity material to the local press and other media where appropriate;

(b)Ensure that the Centre's activities and activities, in which the Centre has been invited to participate, are publicized and brought to the attention of members.

(8)The OFFICER for COACHING shall.

(a)Implement a program of coaching for junior members of the Centre;

(b)Organize coaches to participate in coaching programs;

(c)When requested, assist in the selection of track and field teams to represent the centre.

(9)The OFFICER for EQUIPMENT shall:

- (a)Ensure that the Centre's equipment is kept in good order and condition;
- (b)Ensure that the Centre has adequate and serviceable equipment for the conduct of its coaching and competition programs.

(10)The OFFICER for CANTEEN shall:

- (a) Be responsible for the operation and management of the Centre's canteen facilities.

(11)The OFFICER for FUNDRAISING shall:

- (a)Be responsible for the organization of the Centre's social functions;
- (b)Be responsible for appropriate fundraising activities as agreed with the Committee.

(12)The OFFICER for AGE MANAGERS shall:

- (a)Organize officials for the Centre's weekly competition and any track and field meeting conducted by the Centre; (b) Ensure that officials carry out their duties in a proper manner;
- (c)Organize appropriate officials from the centre to assist in the conduct of LAANSW championships.

(13)The FIRST AID OFFICIER shall

- (a) Ensure the availability of First Aid advice.

FEES AND SUBSCRIPTIONS

44. The Committee shall determine the amount of fees and subscriptions to be paid by members and the dates on which they become due and payable.

MEMBERSHIP LIABILITIES

45. The liability of a member- to contribute towards the payment of the debts and liabilities of the Centre or the costs, charges and expenses or winding up of the Centre is limited to the amount, @-@ any, unpaid by the member in respect of membership **c-4** the Centre as required under clause 44.

DISCIPLINING OF MEMBERS

46. Where the Committee is of the opinion that a member of the Centre: -

- (1)Has persistently refused or neglected to comply with a provision or provisions of this Constitution; or
- (2)Has persistently or willfully acted in a manner prejudicial to the interests of the Centre, the Committee may by resolution:-

- (a)Expel the member from the Centre; or
- (b)Suspend the member from membership of the Centre for a specified period.

47.A resolution of the Committee under clause 46 is of no effect unless the Committee at a meeting held not earlier than 14 days and not later than 29 days after service on the member of a notice under clause 48 confirms the resolution in accordance with this clause;

48.Where the Committee passes a resolution under clause 46, the Secretary shall, as soon as practical, cause a notice in writing to be served on the member: -

- (1)Setting out the resolution of the Committee and the grounds on which it is based;
- (2)Stating that the member may address the Committee at a meeting to be held not earlier than 14 days and not later than 28 days after the service of the notice;
- (3)Stating the date, place and time of that meeting; and
- (4)Informing the member that the member may do either or both of the following:-

- (a)Attend and speak at that meeting.
- (b)Submit to the Committee at or prior to the date of that meeting written representation relating to the resolution.

49.At a meeting of the Committee held in accordance with clause 48 the Committee shall:-

- (1)Give the member an opportunity to make oral representations;
- (2)Give due consideration to any written representations submitted to the Committee by the member at or prior to the meeting; and
- (3)By resolution determine whether to confirm or to revoke the resolution.

50.Where the Committee confirms a resolution under clause 49 the Secretary shall, within 7 days after that confirmation, by notice in writing inform the member of the fact and of the member's right of appeal under this Constitution.

51.A resolution confirmed by the Committee under clause 49 does not take effect: -

(1) until the expiration of the period within which the member is entitled to appeal against the resolution where the member does not exercise the right of appeal within that period; or where within that period the member exercises the right of appeal, unless and until the Centre confirms the resolution pursuant to clause 55.

RIGHT OF APPEAL OF DISCIPLINED MEMBER

52.A member may appeal to the Centre in a general meeting against a resolution of the Committee which is confirmed under clause 49, within 7 days after notice of the resolution is served on the member, by lodging with the Secretary a notice to that effect.

53.Upon receipt of a notice from a member under clause 52, the Secretary shall notify the Committee which shall convene a general meeting of the Centre to be held within 21 days after that date on which the Secretary received the notice.

54.At a general meeting of a Centre convened under clause 53: -

- (1)No business other than the question of the appeal shall be transacted;
- (2)The Committee and the member shall be given the opportunity to state their respective cases orally or in writing, or both; and
- (3)The members present shall vote by secret ballot on the question of whether the resolution should be confirmed or revoked.

55.If at the general meeting, the Centre passes a special resolution in favor of the resolution, the resolution is confirmed.

ANNUAL GENERAL MEETING

56.The annual general meeting of the Centre shall be held at least once in each calendar year and not later than 6 *months* after the end of the Centre's financial year.

57.The meeting shall be convened by the Committee on such date and at such place and time as the Committee thinks fit.

58.In addition to any other business, which may be transacted at an annual general meeting, the business of the annual general meeting shall be:-

- (1)To confirm the minutes of the last proceeding annual general meeting and of any special general held since that meeting;
- (2)To receive from the Committee reports upon the activities of the Centre during the last proceeding financial year;
- (3)To elect the Committee of the Centre; and
- (4)To receive and consider the statement which is required to be submitted to members pursuant to Section 26 (6) of the Act.

59.An annual general meeting shall be specified as such in the notice convening it.

SPECIAL GENERAL MEETING

60.The Committee may, whenever it thinks fit, convene a special general meeting of the Centre.

61.The Committee shall, on the requisition in writing of not less than 5 per cent of the total number of voting members, convene a special general meeting.

62.A requisition of voting members for a special general meeting:-

- (1)Shall state the purpose or purposes of the meeting;
- (2)Shall be signed by the voting members making requisition;
- (3)Shall be lodged with the Secretary; and
- (4)May consist of several documents in a similar form, each signed by one or more of the voting members making the requisition.

63.If the Committee fails to convene a special general meeting to be held within 30 days after that date on which a requisition of voting members for the meeting is lodged with the Secretary, any one or more of the voting members who made the requisition may convene a special general meeting to be held not later than 90 days after that date.

64.A special general meeting convened by a voting member or voting members as referred to in clause 63 shall be convened as near as is practicable in the manner as general meetings are convened by the Committee.

NOTICE OF GENERAL MEETING

65.Except where the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the Centre, the Secretary shall, at least 14 days before the date fixed for the holding of the general meeting, cause notice to be given to voting members specifying the place, date and time of the meeting and of the nature of the business proposed to be transacted at the meeting. Such notice may be given t-. Any voting member either by serving it on them personally or by sending it by post or by courier to the voting member at the voting member's address shown in the register of voting members.

66.Where the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the Centre, the Secretary shall, at least 21 days before the date fixed for the holding of the general meeting, cause notice to be given to voting members specifying the place, date and time of the meeting, the nature of the business proposed to be transacted at the meeting and the intention to propose the resolution as a special resolution. Such notice may be given to any voting member either by serving it and them personally or by sending it by post or by courier to the voting member at the voting member's address shown in the register of voting members.

67.No business other than that specified in the notice convening a general meeting shall be transacted at the meeting except, in the case of an annual general meeting, business that may be transacted pursuant to clause 56.

68.A voting member desiring to bring any business before a general meeting may give notice in writing of that business to the Secretary who shall include that business in the next notice calling a general meeting given after receipt of the notice from the voting member.

PROCEDURE AT GENERAL MEETINGS

69.No item of business shall be transacted at a general meeting unless a quorum of members entitled under Constitution to vote is present during the time the meeting is considering that item.

70.A quorum for the transaction of the business of a general meeting shall be **7** voting members present in person.

71.If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting if convened upon the requisition of voting members shall be dissolved and in any other case shall stand adjourned to the same day in the following week at the same time and (unless another place is specified at the time of the adjournment by the chairman of the meeting or communicated by written notice to voting members before the day to which the meeting is adjourned) at the same place.

72.If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the voting members present (being not less than 5) shall constitute a quorum.

CHAIRMAN OF GENERAL MEETINGS

73.The President of the Committee or, in his/her absence, the Vice-President, shall preside as chairman of each general meeting of the Centre.

74.If the President and the Vice-President are absent from a general meeting or are unwilling to act, the voting members present shall elect one of their numbers to be chairman of the meeting.

75.The chairman of the annual general meeting may call upon a person present at the meeting who is not a voting member, to conduct in whole or in part, the election of members of the Committee. Any such person so called upon shall have no right to vote for candidates for the Committee.

ADJOURNMENT OF GENERAL MEETINGS

76.The chairman at the general meeting at which a quorum is present may, with the consent of the majority of voting members present at the meeting, adjourn the meeting from time to time, and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.

77.Where a general meeting is adjourned for 14 days or more, the Secretary shall give written or oral notice of the adjourned meeting to each voting member of the Centre stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.

78. Except as provided in clause **76** and **77**, notice of an adjournment of a general meeting or of the business to be transacted at an adjourned general meeting is not required to be given.

MAKING OF DECISIONS AT GENERAL MEETINGS

79. A question arising at a general meeting of the Centre shall be determined on a show of hands and, unless a poll is demanded, a declaration by the chairman that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the Centre, is evidence of the fact without proof of the number or proportion of the votes recorded in favor of or against that resolution.

80. At a general meeting of the Centre, a poll may be demanded by the chairman or by not less than 3 voting members present in person or by proxy at the meeting.

Where a poll is demanded at a general Meeting, the poll shall be taken:-

(1) Immediately in the case of a poll which relates to the election of the chairman of the meeting or to the question of an adjournment:

(2) In any other case, in such manner and at such time before the close of the meeting as the chairman directs, and the resolution of the poll on the matter shall be deemed to be the resolution of the meeting and that matter.

SPECIAL RESOLUTION

81. A resolution of the Centre is a special resolution if:

(1) it is passed by a majority which comprises not less than three-quarters of such members of the Centre as, being entitled under this Constitution so to do, vote in person or by proxy at an annual general meeting of which not less than 21 days written notice specifying the intention to propose the resolution as a special resolution was given in accordance with this Constitution; or

(2) Where it is made to appear to the Corporate Affairs Commission that it is not possible or practicable for the resolution to be passed in the manner specified in sub-clause (1) - the resolution is passed in a manner specified by the Corporate Affairs Commission.

VOTING RIGHTS OF MEMBERS

83. Upon any questions arising at a general meeting of the Centre a voting member has one vote only.

84. All votes shall be given personally or by proxy but no voting member may hold more than 5 proxies.

85. In the case of an equality of votes on a question at a general meeting, the chairman of the meeting is entitled to exercise a second or casting vote.

86. A voting member is not entitled to vote at any general meeting of the Centre unless all money due and payable by the voting member or proxy to the Centre has been paid, other than the amount of the annual subscription payable in respect of the current financial year.

APPOINTMENT OF PROXIES

87.Each voting member shall be entitled to appoint another voting member as proxy by notice given to the Secretary no later than 24 hours before the time of the meeting in respect of which the proxy is appointed.

88.An instrument appointing a proxy shall be in the following form or in a form that is as similar to the following form as the circumstances allows:-KINGS LANGLEY ATHLETICS CENTRE INC.

FORM OF PROXY

I..... of..... !.....
(name) (address)

Being a voting member of Kings Langley Little Athletics Centre Inc. hereby appoint

of.....being a voting member of the Centre, as my proxy to vote for me on my behalf at the annual / special

general meeting of the Centre to be held on the..... day of. 20.... and at any adjournment thereof.

This proxy is to be used * in favor of / against the resolution.

(Signature) (Date)

* strike out whichever is not applicable.

Note that a proxy must be a voting member of the Centre.

FIANCIAL YEAR

89.The financial year of the Centre shall commence on 1st April and end on the 31st March in the following year.

WINDING UP

90.The Centre may be wound up and dissolved if a special resolution to do so is passed at a general meeting called for the purpose of winding up and dissolving the Centre.

91.Any assets remaining after full settlement of all just debts and liabilities incurred by the Centre shall be disposed of by transfer in full to LAANSW Inc.

INSURANCE

92.The Centre shall effect and maintain insurance pursuant to Section 44 of the Act.

93.In addition to the insurance required under clause 92 the Centre may effect and maintain other insurance.

FUNDS – SOURCE

94.The funds of the Centre shall be derived from registration fees, entrance fees, annual subscription, sponsorships, donations, hire & sale of uniforms sale of Centre regalia, sale of refreshments, sale of programs, and subject to any resolutions passed by the Centre in general meeting, such other sources as the Committee determines.

95.All money received by the Centre shall be deposited as soon as practical and without deduction to the credit of the Centre's bank account.

96.The Centre may, as soon as practicable after receiving any money issue an appropriate receipt.

FUNDS - MANAGEMENT

97.Subject to any resolution passed by the Centre in general meeting, the funds of the Centre shall be used in pursuance of the objects of the Centre in such manner as the Committee determines.

98.All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by any 2 members of the committee and should not be of the same household.

COMMON SEAL

99.The common seal of the Centre shall be kept in the custody of the Public Officer.

100.The common seal shall not be affixed to any instrument except by the authority of the Committee and the affixing of the common seal shall be attested by the signatures of 2 members of the committee or a member of the Committee and of the Public Officer or secretary.

CUSTODY OF BOOKS, ETC

101. Except as otherwise provided by this Constitution, the Public Officer shall keep in his/her custody or under hi/her control all records, books and other documents relating to the Centre.

INSPECTION OF BOOKS, ETC

102. The records, books and other documents of the Centre shall be open to inspection, free of charge, by a voting member of the Centre at any reasonable hour.

SERVICE OF NOTICE

103. For the purposes of this Constitution, a notice may be served by or on behalf of the Centre upon any member either personally or by post or by courier to the member at the member's address shown in the register of voting members or in the register of junior members.

104. Where a document is sent to a person by properly addressing. Prepaying and posting to the person a letter containing the document, the document shall, unless the contrary is proved, be deemed for the purposes of this Constitution to have been served on the person at the time at which the letter would have been delivered in the ordinary course of the post.

AMENDMENTS TO THE CONSTITUTION

105. Amendments to this Constitution may only be made by a special resolution of the Centre.